

Student Check-In

PowerSchool
Parent Portal



MADISON
SCHOOL DISTRICT

POWERSCHOOL PARENT PORTAL: *Student Check-In*

Please use the following steps to participate in your students' Check-in for the 21-22 school year.

1. Using your browser, please go to the **PowerSchool Parent Portal**. You can find the link on our website: **madisonaz.org**
2. From the **Enrollment** drop-down section, select **2021-2022 Check-In Days** and use the link for the **E-Registration** form.

The screenshot shows the PowerSchool Parent Portal website. The navigation bar includes Home, About Us, Signature Programs, Enrollment, Families, Community, Center for the Arts, Jobs, and Calendar. The Enrollment menu is open, showing options like Enroll in Madison and 2021-2022 Check-In Days. The 2021-2022 Check-In Days option is highlighted. Below the menu, the page title is "Schedule" and the main content area is titled "Step 1: Please complete the E-Registration Form". The text below states: "Our highest priority is the safety of our students. Each parent is expected to complete the E-Registration Form online so that we have the MOST recent contact information for your family for communication purposes." A link for "E-Registration Form" is highlighted in yellow. Below this, "Step 2: School Activity Fee" is also visible.

3. Use your personal **Username** and **Password** to access your account. Click **Sign In**.

- New Madison Families will have a username/email account used when you enrolled your student
- New Madison Families will have a temporary password of: **ABC123**

If you are unable to recall your Username and Password to the PowerSchool Parent Portal contact your school office.

The screenshot shows the PowerSchool SIS Student and Parent Sign In page. It features a "Sign In" button and a "Create Account" button. There are input fields for "Username" and "Password", both with red stars indicating required fields. A link for "Forgot Username or Password?" is visible. A "Sign In" button is located at the bottom right. A note at the bottom states: "PLEASE NOTE: We thank you for logging in; the 2019-2020 Emergency Contacts / Yearly Update Form 1920 is READY!"

4. From the **left-hand menu**, click on **E-Registration**.

The screenshot shows the PowerSchool Parent Portal left-hand menu. The menu items include Attendance History, Email Notification, Teacher Comments, Forms, School Bulletin, Class Registration, My Schedule, School Information, Account Preferences, Student Safety Update Form, Purchases and Payments, and E-Registration. The E-Registration item is highlighted with a red arrow pointing to it.

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5. Within the **E-Registration** page, you will have the opportunity to update items on the tabs provided. You will click **Save** to continue to each tab.

PowerSchool SIS

Welcome, Mother Meadows | Help | Sign Out

Meadows

E-Registration: Test, Meadows

Demographics | **Guardians** | Emergency | Health | Permissions | **Finish**

Student Demographics

On file with the school	Please make your updates or changes.
Name (last, first MI)	Test, Meadows <small>If you make changes, please use the formatting shown.</small>
Date of Birth	04/28/2010
Gender	Female
Student Primary Phone	<input type="text"/>
Student Home Address	Street: 225 W Ocotillo Rd City: Phoenix State: AZ Zip: 85013 <input type="text" value="NEW INFO IF NEEDED"/>
Student Mailing Address	Street: <input type="text"/> City: <input type="text"/> State: <input type="text"/> Zip: <input type="text"/> Copy home Address
In which school district does your child reside?	Madison Elementary School District #38 <input type="text"/>

1 or more problems have been detected with the data you have entered. Please address these issues and try to save again. [Save](#)

6. Once you have completed the E-Registration for your student, a **green** check mark will appear next to your student's name. (*Students that have not been completed within your portal will appear in **red font.***)

E-Registration has been completed for Meadows

Note!
The E-Registration process needs to be completed for each individual child assigned to your account.
✔ Indicates that E-Registration has been completed for the child.
⚠ Indicates that E-Registration still needs to be completed for the child.
To start the process for another child, please click on that child's name located under the PowerSchool logo or in the listing below.

Student	Complete Date
✔ Test, Meadows	07/22/2021

The parent or guardian must complete each tab before moving on.

Please also take the time to complete the any items found on the left-hand menu options:

Purchases and Payments → For activity fees and tax credit donations.

E-Registration

MAC Parent Portal → For making payments or updating MAC information

Meals, Food Service, Titan → For the free-reduced lunch application and account settings.